

# *Multi-Cultural Sikh/Hindu Wedding Package*



## *Our Outside Catering Package:*

**Princes Ballroom** maximum capacity is 250 people

**French Ballroom** maximum capacity is 120 People

**Princes Ballroom** Friday-Saturday from £5,000 Sunday £4,000

**French Ballroom** Friday-Saturday £3,500 Sunday £3,000

### **This Package Includes:**

Banquet Room Hire

Banqueting Kitchen Hire

Banqueting Manager

Wedding Coordinator

Kitchen Manager & Waiting Staff

Staging Base

Table & Chairs

Cutlery, Crockery, Glassware & Table Linen

Ability to bring own Soft Drinks

Separate Prayer Rooms & Prayer Mats

Bridal Suite on Night of Wedding

Small Function Room available for Nikah Ceremony

Alcohol Corkage- £500.00

Maximum 150 bottles of spirits, wine & Champagne

All beers and lagers must be purchased from the venue

Drinks service is charged at £10.00 + VAT per hour per member of staff

**If you need any other information, please do not hesitate to contact the events team on 01274 735735**

## Terms and Conditions

### Multi-Cultural/ Outside Catering Events

#### Numbers Booked

1. Provisional numbers will be asked for at the time of booking and the Hotel reserves the right to agree a minimum number to be charged for the event. Final number must be no less than 21 days prior to the event taking place and subject to any minimum number, this will be the number you will be charged for.
2. The Hotel reserves the right to change a designated room after the appropriate consultation if the agreed minimum numbers are not to attend the event. This does not affect any minimum charge

#### Payment & Charges

1. A £500.00 deposit of the booking will be required within 14 days.
2. Weddings and Private functions must be fully paid no later than 21 days prior to the event taking place.
3. Final Numbers for all Weddings and Private Dinners must be confirmed three weeks prior to the event taking place. Your numbers must be at least the minimum number agreed for the event.
4. Any additional charges for services incurred during the event will become payable on presentation of invoice.
5. We regret we are unable to offer credit facilities to individuals.
6. Company cheques cannot be accepted as a form of payment unless offered 28 working days prior to the event taking place.
7. **If timings for your food service are not adhered to and are delayed for more than 1 hour, the cost of the additional labour will be charged for at an hourly rate and invoiced** (This applies to Weddings and Banqueting events only)

#### External Suppliers (Decorations & Catering)

1. All items included with the All-Inclusive Package will be booked directly by The Midland Hotel
2. Appointments will be made with the individual suppliers for clients to clarify all items booked in the individual packages
3. It is the client's responsibility to confirm any changes made with suppliers, to the venue.
4. If any grievances occur with the external suppliers, this must be given in writing to the venue which will be forwarded and dealt with by the suppliers
5. Please be aware that any excessive use of confetti, such as a confetti canon, will incur a cleanup charge of £50.00, which the client will be responsible for paying.

#### Bedrooms

1. The Bridal Suite included with your package must be taken on the day of the wedding or the day before and are subject to availability.
2. Bedrooms are none transferrable.

#### Cancellation by the Customer

1. Should you cancel your booking a charge must be made equivalent to any loss suffered by the Hotel. Costs incurred for any equipment hired by the Hotel on your behalf will be added to any cancellation fee.
2. The following percentages will be charged.

<b>if cancellation occurs between 0 and 30 days prior to the event</b>	<b>100%</b>
<b>if cancellation occurs between 30 and 60 days prior to the event</b>	<b>75%</b>
<b>if cancellation occurs between 60 and 121 days prior to the event</b>	<b>50%</b>
<b>If cancellation occurs between 121 &amp; 180 days prior to the event</b>	<b>25%</b>

**Deposits taken to confirm a booking are non-refundable & non-transferable.**

3. The cancellation charges above also apply to any bedrooms booked via the events department.
4. **Reductions in final numbers:** Charges will be made based on the numbers indicated three weeks before the event takes place which must be at least the minimum number agreed at the time of booking. We regret that no allowance or refunds can be made for non-arrivals.

#### Cancellation by the Hotel

The hotel may cancel the booking at any time and without obligation to you in any of the following circumstances:

- \* If the Hotel or any part of it is closed due to fire, alteration or re-decoration, by order of any public authority, or otherwise through any reason beyond the Hotel's control.
- \* If full payment is not made at least three weeks before the event takes place unless credit facilities have been authorized.
- \* If you become bankrupt or insolvent or enter into liquidation or have an administrator, administrative receiver or receiver appointed over all or a substantial part of your assets.
- \* If you are more than 14 days in arrears with payment to the hotel for previously supplied services.
- \* If the event may, in the reasonable opinion of The Manager, prejudice the reputation of the Hotel.

#### Liabilities

1. Please safeguard your property. The Hotel will not accept responsibility for loss or damage to property or death or illness of or injury to persons however caused. Property cannot be stored on the premises for these reasons and you are advised to consider your insurance cover in these respects.
2. You will indemnify The Midland Hotel against any damage caused to the premises or equipment by any person attending the event and will agree to pay for any such damage in full.

***I, the undersigned, have read and understand the above terms and conditions***

Signature.....

Name.....

Position.....

Date.....

Event Date.....